

Eliminate disconnects for nonpayment, reduce costs, and streamline processes by consolidating invoices for voice, Internet, and other Communications services.

zLinq Invoice Processing is the only IT expense management solution designed for the unique needs for mid-market enterprises. It combines robust invoice audit and inventory management with automated invoice ingestion, general ledger coding, and custom reporting to identify trends and manage and settle billing disputes.

Invoice Processing Deliverables

One-Time Initial Setup

- Redirect invoices to zLinq
- GL code each asset and create AP file

Monthly Process

- Ingest/GL Code invoices into zLinq Software
- Audit invoices for accuracy and dispute discrepancies
- Approve invoice payment by client or on client's behalf

Monthly Pay

- Client funds one account
- zLinq pays invoices in several monthly batches

Monthly Report

- AP file to import into AP system
- Custom reports: trending, disputes, payment settlements, etc...

Inventory & Audit

An asset inventory is created inside the zLinq Invoice Management solution providing visibility across all locations, and providers. zLinq also conducts a comprehensive audit to identify billing anomalies, a benchmarking assessment against a 1000+ customer database, and provides savings roadmaps to identify near and long-term cost reduction opportunities.

Invoice Ingestion

Invoices are processed inside zLinq Invoice Management software, providing a unified interface to review, manage, and report on invoices.

Variance Reporting

The zLinq solution produces a variance report that compares charges to prior invoices and inventory. Easily identify invoice discrepancies and streamline resolution.

AP File Generation

The zLinq solution produces a file that can be imported automatically into AP systems and tailored to company-specific general ledger (GL) codes, saving Account Payable teams coding and managing invoices.

Example Monthly Time Savings with zLinq Invoice Processing*

Task	AP	IT
Invoice download from portals	4 hours	N/A
Invoice approvals	2 hours	2 hours
Invoice audit/dispute management	3 hours	3 hours
Invoice GL coding	8 hours	1 hour
Invoice payment + Autopay reconcile	10 hours	N/A
Non-payment disconnect management	5 hours	5 hours
Telecom Review	N/A	2 hours
Total	32 hours	13 hours

**Example based on 100-invoice Healthcare Client*

THE ZLINQ ADVANTAGE

Benchmarking: 1,000+ customer benchmarking database, focused on mid-market enterprises

Vertical Specialization: We support clients in multiple industries but have heavy concentration of Banks, Credit Unions, Healthcare and Manufacturing giving us deep understanding of industry-specific challenges

Buying Power: We manage over \$3.5M in monthly telecom spend across 350 providers, giving us leverage to negotiate the best rates on your behalf

Purpose-Built Software: Real-time access to your entire telecom asset inventory and cost-savings

Telecom Expertise: Dedicated Customer Service managers average over 15+ years of telecom experience each

Success Guarantee: Our “budget neutral” pricing ensures your savings always exceed our fees – or we cut you a check for the difference

Optimization Serves: Let us do the work for you. We offer POTS migration as a part of our “Optimization” service.